Woodbury Family Dentists

Patient Registration

First Name:_____Last Name:_____Middle Initial:_____ Gender_____ Pronoun___

Date of Birth:_____Age:_____If Child: Parent's Name:_____

Address:_____City, State, Zip:_____

Home Phone:_____Cell Phone:_____Work Phone:_____

Email:_____

Emergency Contact Name:_____Emergency Contact Phone Number:_____

Parent/Patient Employed By:_____Present Position:_____

Spouse/Parent Name:_____Spouse Employed By:_____

Present Position:_____

Who is responsible for this account:_____

Method of Payment: ◯ Insurance ◯ Cash ◯ Credit Card

Other Family Members in this Practice:_____

Patient/Parent Social Security Number:_____Spouse/Parent Social Security No._____

Whom may we thank for this referral:_____How did you hear about us:_____

Primary Insurance Information:

Name of Insured:_____Date of Birth:_____Relationship to patient_____

Employer Name_____Name of Insurance Co._____

Insurance Co. Address_____Ins. Co. Phone_____

ID #:_____Group #:_____Social Security No._____

Secondary Insurance Information:

Name of Insured_____Date of Birth_____Relationship to Patient_____

Employer Name_____Name of Insurance Co._____

Insurance Co. Address_____Ins. Co Phone_____

ID#:_____Group #:_____Social Security No._____

CONSENT: I consent to the necessary treatment recommended by the dentist for dental care and for the dentist to use and disclose my records (child records) to perform treatment. I consent to the release of my records (child records) to individuals involved in my care (child's care) or payment for that care. My consent to the disclosure of my records (child records) shall be effective until I terminate it in writing. I understand that my dental insurance carrier may not pay the full amount of the actual bill for services completed and that I am responsible for payment in full of all accounts. By signing this I agree to be responsible to pay for services completed and not paid by my dental care payer. I consent that the information on this form is accurate and current.

Patient/Guardian Signature_____Date:_____

Payment Agreement

In exchange for services rendered by Woodbury Family Dentists (WFD)

1. My Responsibilities. I understand that insurance is estimated and the actual coverage may be less than estimated. I, the patient (or responsible party if patient is minor), am responsible for payment of all amounts not covered by my insurance carrier, regardless of the estimate, I also understand that it is my own responsibility to know or to determine what my insurance plan covers and does not cover, including deductibles and yearly/lifetime maximum amounts.
2. Payment Due at Time of Service. Unless, at the time of receiving dental services, I present evidence of dental insurance currently in effect. I understand that payment is due in full at the time of service, unless other arrangements are made in advance. WFD offers a 5% discount for payment made on the date of service.
3. 90-Day Payment Terms. If l cannot pay at the time of service and if l arrange in advance to be billed for services performed, I understand that WFD offers payment at no interest for up to 90 days. The balance must be paid in full within 90 days by cash, check, major credit card, or CareCredit financing.
4. Referral to Collections. After 90 days, and outstanding balances of any amount will be turned over for collections pursuant to the laws of the State of Minnesota. I agree to pay all reasonable attorney fees, disbursements,' and collection fees incurred by WFD in an effort to collect past due payments on my account.
5. Option to Use Care Credit. In any of two circumstances, (1) if l cannot pay at the time of service: or (2) if I have made arrangements to pay within 90 Days but cannot do so, I understand that I also have the option to pay through CareCredit, and independent organization that will pay WFD in full and that may provide me with small, extended monthly payments. I may obtain information about CareCredit directly from WFD. I am responsible to work with CareCredit to obtain credit through that organization.
6. My Consent. I hereby understand that failure to sign this Payment Agreement does not negate my financial responsibility to pay for any services that have been rendered: By accepting dental services or treatment, of any type, I am giving my consent o the terms as outlined in this Payment Agreement.
7. My Understanding of These Terms. I have read, understand, and agree to all of the above. I also understand that I may have a full accounting of all payments to my account simply by asking.
8. Written Modifications Only. This Agreement may not be modified except in a writing signed by WFD.

Patient Signature_____Date _____

Parent (or Responsible Party)_____Relationship to Patient _____

Cancellation/Failed Appointment Policy

Our office policy requires that you notify us of any change in plans 48 hours prior to your reserved appointment(s). This permits another patient to receive dental care in your absence. Because we do not schedule several patients at the same time, all appointments are reserved exclusively for you. Patients who fail to show or do not cancel 48 hours in advance will be subject to a $50 fee.

I have read and understand the information provided above.

Name_____ Date:_____

Woodbury Family Dentists
CONSENT FOR USE AND DISCLOSURE OF HEALTH INFORMATION

Name:_____ Phone Number:_____

PLEASE READ THE FOLLOWING STATEMENTS CAREFULLY.

Purpose of Consent: By signing this form, you will consent to our use and disclosure of your protected health information to carry out treatment, payment activities, and healthcare operations.

Notice of Practices: You have the right to read our Notice of Privacy Practices before you decide whether to sign this Consent. Our Notice provides a description of our treatment, payment activities, and health care operations, of the uses and disclosures we may make of your protected health information, and of other important matters about your protected health information. A copy of our Notice accompanies this Consent. We encourage you to read it carefully and completely before signing this consent.

We reserve the right to change our privacy practice as described in our Notice of Privacy Practices. If we change our privacy practices, we will issue a revised Notice of Privacy Practice, which will contain the changes. Those changes may apply to any of your protected health information that we maintain.

You may obtain a copy of our Notice of Privacy Practices, include any revisions of our notice, at any time by contacting us at:

Telephone: (651) 731-8424 **Fax:** (651) 731-0917
Address: 8325 City Center Drive- Suite 125, Woodbury MN 55125

Right to Revoke: You will have the right to revoke this Consent at any time by giving us written notice of your revocation. Please understand that revocation of this Consent will *not* affect any action we took in reliance on this Consent before we received your revocation, and that we may decline to treat you or to continue treating you if you revoke this Consent.

I, _____ have had full opportunity to read and consider the contents of this Consent form and your Notice of Privacy Practices. I understand that, by signing this Consent form, I am giving my consent to your use and disclosure of my protected health information to carry out treatment, payment activities and health care operations.

Signature:_____ Date:_____

If this consent is signed by a personal representative on behalf of the patient, complete the following:

Representative's Name:_____ Relationship to patient:_____

Request for designated others to have access to Account Information

I, _____ authorize Woodbury Family Dentists to disclose my account information with regard to scheduling and billing information to the following designated people:

_____	_____	_____
Print Full Name	Relationship	Phone number

I understand I may revoke this authorization by sending a written request for revocation to Woodbury Family Dentists. I understand when Woodbury Family Dentists discloses this information pursuant to this authorization the information may no longer be protected by federal or state privacy rules and may be subject to re-disclosure by the recipient of the information. I understand and agree to the terms of the authorization.

Signature: _____ Date:_____

Health History Form

ADA American Dental Association®
America's leading advocate for oral health

Email: Today's Date:

As required by law, our office adheres to written policies and procedures to protect the privacy of information about you that we create, receive or maintain. Your answers are for our records only and will be kept confidential subject to applicable laws. Please note that you will be asked some questions about your responses to this questionnaire and there may be additional questions concerning your health. This information is vital to allow us to provide appropriate care for you. This office does not use this information to discriminate.

Name: *Last* *First* *Middle*
Home Phone: *Include area code* ( )
Business/Cell Phone: *Include area code* ( )

Address: *Mailing address*
City: State: Zip:

Occupation: Height: Weight: Date of Birth: Sex: M F

SS# or Patient ID: Emergency Contact: Relationship: Home Phone: *Include area code* ( ) Cell Phone: *Include area code* ( )

If you are completing this form for another person, what is your relationship to that person?

Your Name *Relationship*

Do you have any of the following diseases or problems: *(Check DK if you Don't Know the answer to the the question)*

	Yes	No	DK
Active Tuberculosis	☐	☐	☐
Persistent cough greater than a 3 week duration	☐	☐	☐
Cough that produces blood	☐	☐	☐
Been exposed to anyone with tuberculosis	☐	☐	☐

If you answer yes to any of the 4 items above, please stop and return this form to the receptionist.

Dental Information *For the following questions, please mark (X) your responses to the following questions.*

	Yes	No	DK
Do your gums bleed when you brush or floss?	☐	☐	☐
Are your teeth sensitive to cold, hot, sweets or pressure?	☐	☐	☐
Is your mouth dry?	☐	☐	☐
Have you had any periodontal (gum) treatments?	☐	☐	☐
Have you ever had orthodontic (braces) treatment?	☐	☐	☐
Have you had any problems associated with previous dental treatment?	☐	☐	☐
Is your home water supply fluoridated?	☐	☐	☐
Do you drink bottled or filtered water?	☐	☐	☐

If yes, how often? *Circle one:* DAILY / WEEKLY / OCCASIONALLY

Are you currently experiencing dental pain or discomfort?	☐	☐	☐

	Yes	No	DK
Do you have earaches or neck pains?	☐	☐	☐
Do you have any clicking, popping or discomfort in the jaw?	☐	☐	☐
Do you brux or grind your teeth?	☐	☐	☐
Do you have sores or ulcers in your mouth?	☐	☐	☐
Do you wear dentures or partials?	☐	☐	☐
Do you participate in active recreational activities?	☐	☐	☐
Have you ever had a serious injury to your head or mouth?	☐	☐	☐

Date of your last dental exam:
What was done at that time?

Date of last dental x-rays:

What is the reason for your dental visit today?

How do you feel about your smile?

Medical Information *Please mark (X) your response to indicate if you have or have not had any of the following diseases or problems.*

	Yes	No	DK
Are you now under the care of a physician?	☐	☐	☐

Physician Name: Phone: *Include area code* ( )

Address/City/State/Zip:

Are you in good health?	☐	☐	☐
Has there been any change in your general health within the past year?	☐	☐	☐

If yes, what condition is being treated?

Date of last physical exam:

	Yes	No	DK
Have you had a serious illness, operation or been hospitalized in the past 5 years?	☐	☐	☐

If yes, what was the illness or problem?

Are you taking or have you recently taken any prescription or over the counter medicine(s)?	☐	☐	☐

If so, please list all, including vitamins, natural or herbal preparations and/or dietary supplements:

Medical Information *Please mark (X) your response to indicate if you have or have not had any of the following diseases or problems.*

(Check DK if you Don't Know the answer to the question) **Yes No DK**

Do you wear contact lenses? ☐ ☐ ☐

Joint Replacement. Have you had an orthopedic total joint (hip, knee, elbow, finger) replacement? ☐ ☐ ☐

Date: _____ If yes, have you had any complications? _____

Are you taking or scheduled to begin taking an antiresorptive agent (like Fosamax®, Actonel®, Atelvia, Boniva®, Reclast, Prolia) for osteoporosis or Paget's disease? ☐ ☐ ☐

Since 2001, were you treated or are you presently scheduled to begin treatment with an antiresorptive agent (like Aredia®, Zometa®, XGEVA) for bone pain, hypercalcemia or skeletal complications resulting from Paget's disease, multiple myeloma or metastatic cancer? ☐ ☐ ☐

Date Treatment began: _____

Yes No DK

Do you use controlled substances (drugs)? ☐ ☐ ☐

Do you use tobacco (smoking, snuff, chew, bidis)? ☐ ☐ ☐
If so, how interested are you in stopping?
Circle one: VERY / SOMEWHAT / NOT INTERESTED

Do you drink alcoholic beverages? ☐ ☐ ☐

If yes, how much alcohol did you drink in the last 24 hours? _____

If yes, how much do you typically drink i n a week? _____

WOMEN ONLY Are you:

Pregnant? ☐ ☐ ☐
Number of weeks: _____
Taking birth control pills or hormonal replacement? ☐ ☐ ☐
Nursing? ☐ ☐ ☐

Allergies. Are you allergic to or have you had a reaction to:
To all **yes** responses, specify type of reaction.

Yes No DK

Local anesthetics _____ ☐ ☐ ☐
Aspirin _____ ☐ ☐ ☐
Penicillin or other antibiotics _____ ☐ ☐ ☐
Barbiturates, sedatives, or sleeping pills _____ ☐ ☐ ☐
Sulfa drugs _____ ☐ ☐ ☐
Codeine or other narcotics _____ ☐ ☐ ☐

Yes No DK

Metals _____ ☐ ☐ ☐
Latex (rubber) _____ ☐ ☐ ☐
Iodine _____ ☐ ☐ ☐
Hay fever/seasonal _____ ☐ ☐ ☐
Animals _____ ☐ ☐ ☐
Food _____ ☐ ☐ ☐
Other _____ ☐ ☐ ☐

Please mark (X) your response to indicate if you have or have not had any of the following diseases or problems.

Yes No DK

Artificial (prosthetic) heart valve ☐ ☐ ☐
Previous infective endocarditis ☐ ☐ ☐
Damaged valves in transplanted heart ☐ ☐ ☐
Congenital heart disease (CHD)
- Unrepaired, cyanotic CHD ☐ ☐ ☐
- Repaired (completely) in last 6 months ☐ ☐ ☐
- Repaired CHD with residual defects ☐ ☐ ☐

Except for the conditions listed above, antibiotic prophylaxis is no longer recommended for any other form of CHD.

Yes No DK

Cardiovascular disease ☐ ☐ ☐
Angina ☐ ☐ ☐
Arteriosclerosis ☐ ☐ ☐
Congestive heart failure ☐ ☐ ☐
Damaged heart valves ☐ ☐ ☐
Heart attack ☐ ☐ ☐
Heart murmur ☐ ☐ ☐
Low blood pressure ☐ ☐ ☐
High blood pressure ☐ ☐ ☐
Other congenital heart defects ☐ ☐ ☐

Yes No DK

Mitral valve prolapse ☐ ☐ ☐
Pacemaker ☐ ☐ ☐
Rheumatic fever ☐ ☐ ☐
Rheumatic heart disease ☐ ☐ ☐
Abnormal bleeding ☐ ☐ ☐
Anemia ☐ ☐ ☐
Blood transfusion ☐ ☐ ☐
If yes, date: _____
Hemophilia ☐ ☐ ☐
AIDS or HIV infection ☐ ☐ ☐
Arthritis ☐ ☐ ☐

Yes No DK

Autoimmune disease ☐ ☐ ☐
Rheumatoid arthritis ☐ ☐ ☐
Systemic lupus erythematosus ☐ ☐ ☐
Asthma ☐ ☐ ☐
Bronchitis ☐ ☐ ☐
Emphysema ☐ ☐ ☐
Sinus trouble ☐ ☐ ☐
Tuberculosis ☐ ☐ ☐
Cancer/Chemotherapy/ Radiation Treatment ☐ ☐ ☐
Chest pain upon exertion ☐ ☐ ☐
Chronic pain ☐ ☐ ☐
Diabetes Type I or II ☐ ☐ ☐
Eating disorder ☐ ☐ ☐
Malnutrition ☐ ☐ ☐
Gastrointestinal disease ☐ ☐ ☐
G.E. Reflux/persistent heartburn ☐ ☐ ☐
Ulcers ☐ ☐ ☐
Thyroid problems ☐ ☐ ☐
Stroke ☐ ☐ ☐

Yes No DK

Glaucoma ☐ ☐ ☐
Hepatitis, jaundice or liver disease ☐ ☐ ☐
Epilepsy ☐ ☐ ☐
Fainting spells or seizures ☐ ☐ ☐
Neurological disorders ☐ ☐ ☐
If yes, specify: _____
Sleep disorder ☐ ☐ ☐
Do you snore? ☐ ☐ ☐
Mental health disorders ☐ ☐ ☐
Specify: _____
Recurrent Infections ☐ ☐ ☐
Type of infection: _____
Kidney problems ☐ ☐ ☐
Night sweats ☐ ☐ ☐
Osteoporosis ☐ ☐ ☐
Persistent swollen glands in neck ☐ ☐ ☐
Severe headaches/ migraines ☐ ☐ ☐
Severe or rapid weight loss ☐ ☐ ☐
Sexually transmitted disease ☐ ☐ ☐
Excessive urination ☐ ☐ ☐

Has a physician or previous dentist recommended that you take antibiotics prior to your dental treatment? ☐ ☐ ☐

Name of physician or dentist making recommendation:

Phone: *Include area code*
( )

Do you have any disease, condition, or problem not listed above that you think I should know about? ☐ ☐ ☐
Please explain:

NOTE: Both doctor and patient are encouraged to discuss any and all relevant patient health issues prior to treatment.
I certify that I have read and understand the above and that the information given on this form is accurate. I understand the importance of a truthful health history and that my dentist and his/her staff will rely on this information for treating me. I acknowledge that my questions, if any, about inquiries set forth above have been answered to my satisfaction. I will not hold my dentist, or any other member of his/her staff, responsible for any action they take or do not take because of errors or omissions that I may have made in the completion of this form.

Signature of Patient/Legal Guardian: Date:

Signature of Dentist: Date:

FOR COMPLETION BY DENTIST

Comments: